



## PROJECT QUESTIONNAIRE FORM

### First: General Information

- 1- The Project Owner : \_\_\_\_\_
- 2- The Contractor : \_\_\_\_\_
- 3- Project Title : \_\_\_\_\_
- 4- Contract No. : \_\_\_\_\_
- 5- Contract Value (SR): \_\_\_\_\_ 6- Value Increase \_\_\_\_\_ 7- Value Decrease \_\_\_\_\_
- 8- Project Period (in months): \_\_\_\_\_ 9- Additional Period: \_\_\_\_\_
- 10- Project Start: / /14 H 11- Project End: / /14 H
- 12- Percentage of completed works: .....% until / /14 H
- 13- Brief description of the scope of work according to the contract:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- 14- Contractor's role in executing the Project:  
 Main Contractor  Active Partner \_\_\_\_\_  Sub Contractor \_\_\_\_\_
- 15- Names of the other contractors participating in executing the project with the contractor mentioned in (2) above.

Contractor's Name	Role according to 14	Scope of Work	% of the Project

A statement for contractors participating in the project execution may be attached when required

### Second: Contractor's performance: Put (x) in the appropriate column (1 lowest, 5 highest)

Criterion	Mark				
	1	2	3	4	5
Project management (planning, organization and follow up).					
Work quality & compliance with the specifications					
Compliance with the time schedule					
Project staff level (competence, experience, qualifications)					
Availability of the necessary equipment & systems and extent of their efficiency					
Application of the security & safety procedures					
Job saudization and provision of the training programs					

Notes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### Third: Scope of the Project Works

Divide the project into the main items (with respect to the contractor referred to in (2) as indicated herein below in accordance with the percentages of cost, observing that the total shall be 100%.

Construction Fields	%
Buildings	
Roads	
Water & Sanitation Works	
Electrical Works	
Mechanical Works	
Electronic Works	
Industrial Works	
Marine Works	
Dams	
Landscaping	
Slaughterhouses	
Well Drilling	
Another field (specify)	

Operation & Maintenance Fields	%
Maintenance Buildings	
Maintenance Roads	
M & O of Water & Sanitation Works	
M & O of Electrical Works	
M & O of Mechanical Works	
M & O of Electronic Works	
M & O of Industrial Works	
M & O of Marine Works	
M & O Dams	
Maintenance of Landscaping	
M & O of Slaughterhouses	
City Cleaning & Wastes Disposal	
Maintenance Health Centres	
Catering for Medical Centres	
Catering for Individuals	
Another field (specify)	

### Principal's Approval

Position :

Name :

Signature :

Date :

**Official Stamp**

Important instructions according to the Circular of H.R.H., the Minister, No.79379 dated 14/11/1429 H.

1. Completion of the form once the contractor applies for that with respect to any project so that the classification procedures will not be delayed and the contractor's interests will not be adversely affected.
2. Completion of the form according to the project situation and in any of its stages after the contract signature. No specific stage is stipulated for its completion.
3. The form shall be completed by the direct principal of the project owner and shall be certified & stamped.
4. The form shall be handed over to the contractor inside an envelope and must be stamped by the owner's confidential stamp, to be submitted by the contractor to the Deputy Ministry for Contractor's Classification, together with the classification application documents & forms.